

**LICENSING SUB-COMMITTEE: 27<sup>th</sup> July 2018**

**Report of the Head of Regulatory Services**

**Application for Premises Licence - Grant**

**Application No: 024534**

**Name of Premises: Ty Gwerin & Bar Syched (Eisteddfod)**

**Ward: Butetown**

**1. Application**

1.1 An application for a Premises Licence - Grant, has been received from Eisteddfod Genedlaethol Cymru in respect of Ty Gwerin & Bar Syched, Waterfront Park / Britannia Park, Cardiff Bay, Cardiff. The application is for a time limited Premises Licence to cover the dates 3<sup>rd</sup> -11<sup>th</sup> August 2018 in respect of the Eisteddfod 2018.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

1. The supply of alcohol for consumption on the premises.
2. The provision of regulated entertainment in the form of live music, recorded music, performance of dance (indoors).

(2) Description of Premises (as stated by applicant):

“Park and gravel area near Waterguard pub and Lock Keepers cottage.

Ty Gwerin - 20m yurt structure to house folk music performances, folk dancing, poetry competitions etc,

Bar Syched - 18m x 9m structure. Real Ale and cider bar

(3) The opening hours are proposed as follows:

Sunday to Tuesday: 09:00 to 00:00  
Wednesday to Saturday: 09:00 to 00:30

(4) To provide licensable activities during the following hours:

1. The supply of alcohol for consumption on the premises:

Sunday to Tuesday: 11:00 to 23:00

Wednesday to Saturday: 11:00 to 00:00

2. The provision of regulated entertainment in the form of live music, recorded music and performance of dance (indoors):

Monday to Sunday: 09:00 to 22:30

**2. Promotion of Licensing Objectives.**

- 2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report.

**3. Relevant Representations**

- 3.1 A copy of the representation received from South Wales Police is attached this report.

**4. Legal Considerations.**

- 4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives which are:

Prevention of crime and disorder

Public Safety

Prevention of Public Nuisance

Protection of Children from Harm

- 4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

- 4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council eg. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

**5. Issues for Discussion.**

- 5.1 The application should be determined and the appropriateness of any conditions on the licence needs to be discussed.

**Dave Holland  
Regulatory Services**

**13 July 2018**

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

- Operating schedule provided
- 18+ ID to be provided for alcohol purchase
- Challenge 25 at the bar
- SIA security and CCTV
- First Aid and welfare provision at WMC
- Phone number provided for public nuisance issues
- General vigilance re: drug taking and sales.

b) The prevention of crime and disorder

Streamline Leisure will provide SIA stewards and CCTV.

- No alcohol to be brought in
- No sales to drunk or intoxicated customers

c) Public safety

- Site is adjacent to harbour. Harbour wall has level chain link fencing.
- Lighting - Exterior: street lighting will be boosted as required. Interior - emergency lighting in case of mains failure

*Continued from previous page...*

- Log book to enter incidents
- Contractors to supply hand over certificates for structures

d) The prevention of public nuisance

- Phone number provided to contact site management
- Crowd managed at the end of the night and directed towards bus stops
- Site regularly litter picked and cleaned

e) The protection of children from harm

- Eisteddfod have a child protection policy
- Stewards vigilant regarding lost children

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

## **Barker, Kirstie**

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**From:** Rob.Gunstone@south-wales.pnn.police.uk  
**Sent:** 09 July 2018 16:03  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu);  
Huw@eisteddfod.org.uk  
**Subject:** New Premises Licence application- Waterfront Park  
**Attachments:** 20180709160406066.pdf; Headed Paper waterfront park.doc

\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.

Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddylwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. \*\*\*

To whom it may concern,

Please find attached police representations made in respect of the above application.

At this time the Police make an objection to the granting of the premises licence but please be advised that should the applicant confirm their agreement with the proposed conditions, then said objection will be withdrawn.

Rob Gunstone

Swyddog Trwyddedu / Licensing officer.  
Adran Drwyddedu / Licensing Department

Heddlu De Cymru / South Wales Police  
URS y Dwyrain / Eastern BCU  
Gorsaf yr Heddlu Bae Caerdydd / Cardiff Bay Police Station Stryd James / James Street Bae Caerdydd / Cardiff Bay  
CF10 5EW

: 02920 634 159 | Ext: 34504 | Mobile: 07584 004 356

-----Original Message-----

From: swpprn1125@south-wales.pnn.police.uk [mailto:swpprn1125@south-wales.pnn.police.uk]

Sent: 09 July 2018 15:04

To: Gunstone, Robert swp3487 <Rob.Gunstone@south-wales.pnn.police.uk>

Subject: Message from "SWPPRN1125"

This E-mail was sent from "SWPPRN1125" (MP C5504ex).

Scan Date: 07.09.2018 16:04:06 (+0200)

Queries to: swpprn1125@south-wales.pnn.police.uk

Ydych chi angen siarad gyda'r heddlu ond nad oes angen ymateb brys arnoch? Ffoniwch 101 Gellir defnyddio'r rhif i roi gwybod am achos nad yw'n un brys i unrhyw heddlu yng Nghymru a Lloegr.  
Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to police but don't require an emergency response? Call 101 The number can be used to report a non-emergency to any force in Wales and England.  
In an emergency, always dial 999.

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

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Unauthorised use or disclosure of this email may be unlawful.

View our confidentiality statement at <https://www.south-wales.police.uk/en/email-confidentiality-statement/>

Gallai defnyddio neu ddatgelu'r neges e-bost hon heb awdurdod fod yn anghyfreithlon.

Gallwch weld ein datganiad cyfrinachedd yn: <https://www.south-wales.police.uk/cy/datganiad-cyfrinachedd-e-bost/>



Police Licensing Department .  
Cardiff Bay Police station.  
James Street,  
Cardiff.  
CF10 5EW.

9th July 2018

Eisteddfod Genedlaethol Cymru.  
Waterfront Park  
Cardiff.

**APPLICATION FOR A NEW PREMISES LICENCE.LICENSING ACT 2003.  
EISTEDDFOD GENEDDLAETHOL CYMRU- WATERFRONT PARK.  
{AREA OF LAND NEAR TO WATERGUARD PUB & LOCK KEEPERS COTTAGE}  
CARDIFF BAY, CARDIFF CF10 4GA**

To whom it may concern,

South Wales Police object to the granting of a new premises licence under the following licensing objectives , namely those of;

The prevention of Crime and Disorder.  
Public Safety.  
Protection of Children from Harm.

I have caused enquiries to be made into this application. The proposed premises is an area of open land known as the Waterfront Park. This site is adjacent to the former Roath Basin at Cardiff Docks and site between the main Eisteddfod site at Raold Dahl Plas and the Maes B site at Discovery Quay. was formerly known as the Dr Who Experience building and this is located at Discovery Quay in Cardiff Bay. The application is made by Mr Huw Aled Jones, who is the Head of Technical Operations, Eisteddfod Genedlaethol Cymru. The application requests the issuing of a time limited licence in respect of the above land which will house Bar Syched and Ty Gwerin, two individual premises.Bar Syched will be a 18m x 9m temporary structure housing a real ale and cider bar and Ty Gwerin, a 20m 'yurt' structure which will house folk music performances and various dance and poetry competitions. This licence will commence on Friday 3rd August 2018 and will end on Saturday 11th August 2018.



**OFFICIAL SWYDDOGOL  
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**The applicant has requested the following licensable activities;**

**The provision of regulated entertainment in the form of live music (indoors only), recorded music (indoors only) Dance { Indoors and Outdoors}.**

**Monday to Saturday: 09:00 to 22:30**

**The supply of alcohol for consumption on premises only:**

**Sunday to Tuesday: 11:00 to 23:00**

**Wednesday to Saturday: 11:00 to 00:00**

**CONDITIONS OFFERED BY THE APPLICANT.**

**Non specific.**

**Operating schedule provided.**

**18+ID to be provided for alcohol purchase.**

**Challenge 25 at the bar.**

**SIA security and CCTV**

**First aid and welfare provision at Welsh Millennium Centre.**

**Phone number provided for public nuisance issues.**

**General Vigilance re; drug taking and sales.**

**Streamline Leisure will provide SIA stewards and CCTV**

**No alcohol to be brought in.**

**No sales to drunk or intoxicated customers**

**Site is adjacent to Harbour. Harbour wall has level chain link fencing**

**Lighting- Exterior: Street lighting will be boosted as required. Interior – emergency lighting in case of mains failure.**

**Log book to enter incidents**

**Contractors to supply hand over certificates for structures.**

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**Phone number provided to contact site management.**

**Crowd managed at the end of the night and directed towards bus stops.**

**Site regularly litter picked and cleaned.**

**Eisteddfod have a child protection policy.**

**Stewards vigilant regarding lost children.**

**POLICE REPRESENTATIONS.**

**Whilst the Police acknowledge the above conditions offered by the applicant, it is felt that these are insufficient to uphold and promote the licensing objectives and the Police now make the following representations, made to support the following licensing objectives;**

**Prevention of Crime and Disorder;**

**1.**

**The DPS or a nominated personal licence holder will be on the premise at all times licensable activity takes place.**

**The Police feel it appropriate that such a condition is in place to ensure compliance with the premises licence conditions and safeguarding issues within the licensable area are addressed.**

**2.**

**A CCTV system shall be installed to a standard as approved by South Wales Police and maintained and operated at all times the premises are open to the public. The system will cover all internal areas of the premises where the public have access {excluding toilets} including all entrances and exits and any external areas associated with the premises. The images shall be kept for a minimum of 30 days and shall be produced to a Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.**

**Whilst the Police acknowledge the above condition offered by the applicant, the proposed condition sets out exactly what is required of such a condition to the avoidance of doubt. The use of CCTV at a licensed premises will promote the licensing objectives, namely the Prevention of Crime and Disorder and that of Public Safety.**

**3.**

**An incident book shall be kept at the premises and maintained on site for a period of twelve months. It shall be made available on request to an authorised officer of the local authority or a member of police staff, which will record the following:**

**All crimes reported to the venue**

**Any complaints received (of a Criminal or Licensing nature)**

**Any incidents of disorder**

**Any refusal of the sale of alcohol**

**Any visit by a representative of a relevant authority or a member of the emergency services.**

**Any failures of the CCTV system.**

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The above condition will allow the accurate documenting of incidents likely to arise at the premises.

4. The sale of alcoholic drinks will be confined to static bar areas located within the indicated licensable area. Entry/exit to/from these areas will be controlled by SIA registered door supervisors who will utilise clicker devices to monitor capacity within these areas.

This condition supports Public Safety by requiring patrons to visit static bars at their own volition where they will be seen by bar staff and their sobriety monitored as opposed to being visited by mobile drink sellers. Better monitoring of intoxication levels will reduce the likelihood of persons becoming involved in incidents, thereby reducing the likelihood of there being Crime and Disorder at the premises.

5. All drinks will be dispensed in 'non glass' vessels.

This condition is requested to prevent Crime and Disorder at the premises by preventing the use of glass vessels, in the form of either bottles or glasses to inflict injury on others, or accidental injury being caused. This condition also supports Public Safety.

6.

There will be a minimum of five SIA registered door supervisors on the premises from opening to close. Hi visibility tabards will be worn by these door supervisors when employed in this function.

This condition promotes the prevention of Crime and Disorder and Public Safety through the presence of readily identifiable security personal at the premises.

Without accredited doorstaff, reliance is placed upon Bar staff and management to interact with these persons and require them to leave if necessary. This condition will promote both the Prevention of Crime and disorder and that of Public Safety;

7. Door supervisors shall each be equipped with a two-way radio, to facilitate communication between themselves and premises management.

This condition will promote both the Prevention of Crime and disorder and that of Public Safety by ensuring that Security staff are able to respond to incidents in a timely and appropriate manner.

8. A minimum of two Body worn cameras shall be utilised by door supervisors at the premises.

The device(s) used shall be capable of recording video images and sound. Images from the body worn cameras shall be stored for a minimum of 31 days and shall be produced to a police employee, or other responsible authority representative, in a readily playable format, immediately upon request when the premise is open to the public and at all other times as soon as reasonably practicable, subject to data protection legislation. There will be sufficient trained staff to facilitate the above condition.

This condition is requested to assist in the Prevention of Crime and Disorder in that the intervention of SIA staff in possession of Body worn cameras can de-escalate incidents when

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involved persons are informed their actions are being recorded in this manner. Should this not resolve matters then they provide best evidence in relation to capturing the behaviour of individuals.

**9. The Designated Premises Supervisor shall maintain a duty register of all persons engaged as door and security staff. This register must include the name and SIA registration number of the person employed, time and date of duty commenced/finished with a signed acknowledgement by that person. The register must include the company employed or through whom the services of that person are engaged. The register shall be kept so that it can be readily inspected by a police employee or an authorised officer of the council.**

**This condition is in support of Condition 6.**

**10.**

**30 minutes before the premises close to the public and for an additional period of at least 30 minutes after the last patron leaves, the premises will provide at least 2 SIA registered door supervisors in high visibility tabards or jackets outside the venue to assist in the safe dispersal of patrons as they leave the premises. These door supervisors will wear body worn cameras at all times whilst outside the premises. As the numbers of patrons reduces within the premises additional SIA registered door supervisors will be employed in this capacity.**

**This condition is requested to promote the Prevention of Crime and Disorder, that of maintaining Public Safety, Protecting Children from Harm and preventing Public Nuisance. Early intervention in disorder by SIA staff carrying out this role will prevent crime and disorder. Patrons will be directed from the area to suitable transport and those who remain will have a security presence in the area who will be expected to address any rowdy behaviour. As stated patrons will include persons aged between 16-18 and given the lateness of the event could be viewed as being vulnerable due to their age.**

**11. A search policy shall be in place and will include procedures for the confiscation of prohibited articles such as controlled drugs and weapons. Searches will be conducted at the discretion of Door Supervisors.**

**This condition will promote the Prevention of Crime and Disorder, Public safety and Protect Children from harm by addressing the need to keep prohibited items such as drugs and bladed weapons out of the venue.**

**12.**

**The premises will adopt the drug safe scheme. A lockable Drugs safe will be installed at the premises and accessible only to a Police officer or member of Police staff. Any drugs seized at the premises will be recorded in the premises incident book. This entry will record the date and time of the seizure, the details of the person seizing the items, a description of the items and the circumstances of the seizure. Where it is suspected that a person is supplying drugs then Police will be contacted at the time.**

**This condition supports the above Condition 11.**


13.

Suitably medically trained staff will be on the premises whenever said premise is open to the public. A dedicated area shall be provided for the purpose of providing care to patrons who are in need of assistance through injury or intoxication, or awaiting collection. In cases where patrons refuse all offer of assistance, all steps taken by staff at the premise shall be recorded, to evidence what efforts were made to ensure the safety of the individual concerned.

This condition promotes Public safety and the Protection of Children by providing a welfare area within the event staffed by medically trained personal.

However, should the applicant confirm they are in agreement with the above representations made to promote and uphold the licensing objectives, then please accept that the Police will automatically withdraw their request for a hearing before the Licensing Committee.

Yours faithfully,

  
J. Jones. NCE 1337  
PP Red NICES  
Chief Inspector.

**COPY TO:**

**Claire HARTREY  
Operations Manager,  
Licensing and Strategic Services.  
Cardiff City Council.  
City Hall,  
Cardiff.  
CF10 3ND**

